

DRAFT
INFORMATION TECHNOLOGY BOARD (ITB)

MINUTES

June 7, 2012

Members or Designees present:

Janet Kelly, Chairperson, Department of Administration; **Dick Clark**, State of Montana CIO, Department of Administration; **Susan Fox**, Legislative Services Division; Ron Baldwin (designee for **Anna Whiting-Sorrell**), Department of Public Health and Human Services; Amy Sassano (designee for **Dan Villa**), Office of Budget Program Planning; Margaret Kauska (designee for **Dan Bucks**), Department of Revenue; **Tim Burton**, Attorney General's Office; Mike Bousliman (designee for **Tim Reardon**); Department of Transportation; Tom Livers (designee for **Richard Oppen**), Department of Environmental Quality; **Jim Reno**, Commissioner of Yellowstone County; and Julia Dilly (designee for **Denise Juneau**).

Via Conference Call: **Representative James Knox**.

Guests present:

Michael Sweeney, Department of Administration; **Dan Chelini**, Department of Environmental Quality; **Bill Hallinan**, Montana Public Retirement Association; **Barb Smith**, Legislative Finance Division, **Hank Trenk**, Legislative Services Division, and **Bonnie Lorang**, MITS.

SITSD Attendees:

Tammy LaVigne, Anita Bangert, Warren Dupuis, Quinn Ness, Becky Berger and Cindy Mitchell

Call to Order and Introductions – Dick Clark

Mr. Clark called the meeting to order at 9:06 a.m., welcomed the Board and audience to the June Information Technology Board meeting. Members and designees present introduced themselves.

Minutes Adoption – April 5, 2012 MeetingAction Item** – Dick Clark**

Commissioner Reno moved approval of the April 5, 2012 meeting minutes, seconded by Ms. Kauska. The motion carried unanimously. The minutes have been adopted as written. Please view at: [minutes](#)

Public Safety Communications Project Update – Warren Dupuis

To view the presentation, please click on the following link: [Project Update](#)

- Mr. Dupuis reported the status of the Montana Public Safety Communication System informing the Board the map shows the status of microwave systems and completed hops.
 - North East Microwave and Trunking

- Microwave hops have been completed linking eight sites from Culbertson connecting Antelope Butte, Fox Creek, Richland County, Bell Prairie, Makoshika, Fallon, Government Hill and Hathaway.
- South West Trunking
 - There are four sites discussing signing the contract with Motorola.
- South Central Microwave
 - Two separate projects:
 - One connects Coburn with Pompey's Pillar; should be in place by fall.
 - The other plan connects from Pompey's Pillar to Hysham to Forsyth to Hathaway using existing AT&T towers.
 - Received the commitment from the property owners; thanks to the Department of Justice and Highway Patrol for making this happen
 - Plan to complete the backbone by end of summer 2013 spending roughly seven million dollars
- Border Interoperability Demonstration Grant
 - According to the FCC the frequency stops at the Canadian border. We came up with Standard Operating Procedures (SOP) as terms and conditions to use those frequencies.
 - Spent several years working on a Memorandum of Understanding with Rocky Boy in Centennial
 - Received an email yesterday that states that they will do a MOU with the state of Montana allowing access on their territory to start working on this site
 - Now cell phone coverage will be available on that reservation
 - Blaine County or the tribe will own the generator or the building, the tribe will own the other and Triangular Communications will own the tower so we all will be working off each other's system. This is a true spirit of a public private partnership
 - From Opheim to Peerless – looking into leasing fiber cable because grant monies cannot be used beyond the grant period
- Trunked coverage:
 - 43% of the interstate and secondary roads
 - 37% of population and towns
 - 61% of population in counties
 - 46% of square miles
- Burlington Northern Lease
 - Stakeholder and others met last month to discuss the lease. Since we don't own any of the property we are in the process of renegotiating one of the leases so we only have to pay for what is needed. It was agreed to line out services needed to reduce the cost of the contract. The exact cost has yet to be determined.
- Commissioner Reno thanked Mr. Dupuis for all his hard work.
- Mr. Clark stated that this is a great success story for the state of Montana.

Public Safety Broadband Transition – Quinn Ness

To view the presentation, please click on the following link: [transition](#)

- Public Safety Communication System
 - Public Safety Communications and electromagnetic Spectrum Auctions Bill aka D-Block
 - Was included in the Middle Class Tax Relief and Job Creation Act passed through congress on February 22nd and signed by President Obama.
 - Legislation created the “First Responder Network Authority” aka FirstNet
 - Will ensure the deployment and operation of a nationwide public safety broadband network
 - Will be headed by a Board, consisting of the Secretary of Department of Homeland Security (DHS), the Attorney General of the United States, the Director of Office of Management and Budget (OMB), and 12 individuals appointed by the Secretary of Commerce
 - Mr. Clark informed the Board that he applied to be on the FirstNet Board
 - This program will make grants available to assist state, tribal, and local jurisdictions with identifying, planning, and implementing the most efficient and effective way to integrate, implement, build, and utilize the public safety broadband network. The portion of federal funding states no more than 80% for the planning and requires a State match of 20%. The planning funding may be available as soon as the fall of this year.
 - Broadband Network Architecture and Devices
 - When the National Public Safety Broadband Network is completed, it will enable a new host of next generation applications for public safety, such as high-definition streaming video, building plans and blueprint transmissions and much more.

Select Committee Final Recommendations – Barb Smith

- Ms. Smith distributed the remaining recommendations on HB 642.
Select Committee recommendations for IT
 - The remaining nine recommendations can be viewed at: [Handout](#).
 - Proposing two piece of legislation
 - Reference to records for local government
 - Deals with electronic content management
 - Both in draft and will be discussed at the September meeting.
 - Updates on the cloud and northern tier utilization

This committee will meet again in Havre on the 18th
Legislative Finance Division Update regarding IT Strategic Plans

- Hoping to get accomplished as part of their budget analysis
 - Able to communicate to the legislature what the IT initiatives are in a broad picture
 - Details; having analyst look at strategic plan and types of initiatives
Duplications and efficiencies; different way to look at IT in reference to cost and what budget requests are being made

Rep. Knox stated that it is vital to educate the legislature regarding IT. It must go beyond email and basic web browsing.

Commissioner Reno stated that there is a big gap at the local level between commitment and IT services. Why would they put resources into something that they do not understand?

9-1-1 Program Update – Becky Berger

To view the presentation, please click on the following link: [Update](#)

The 9-1-1 Program is in statute

- under the Department of Administration
- provides guidance for the 9-1-1 Advisory Council and will exist until May 1, 2014

The next five years of the project will be spent looking at how to deploy the NextGen 9-1-1 services statewide.

NG9-1-1 Benefits include:

- An enhanced land line
- Phase II wireless – telephone number and location for every cell phone call going into the 9-1-1 center
- No single point of failure
- Having enough bandwidth to pass photos and text
- In the 9-1-1 centers; people who work in the call centers understand how the calls come in and will have more control of calls

Grant status

- all grant funds must be expended by 9/30/2012
- \$115M will be dedicated to enhance 9-1-1 services

Challenges

- Funding; The FCC and Congress are looking at finding new ways of funding
- One of the biggest challenges is having those who text; call 9-1-1. Please view: [No texting 9-1-1](#)

Agency IT Plans and Initiatives – Tammy LaVigne

Ms. LaVigne distributed a [Summary](#)

- All but two agencies have submitted their plans for FY 12 - 17
- There are 140 agency initiatives; 45 have completed and will be in the executive planning process
- SITSD and LFD are both looking at how agency plans cross each other and have commonalities in terms of dollars and shared knowledge

Information Technology Manager's Council (ITMC) Update – Bill Hallinan

Mr. Hallinan thanked the Board for their support given to ITMC.

- ITMC met yesterday and are in the process of accepting nominations for the executive committee
- Last Friday we had a 'Mobile Fest'.
 - A general invitation was sent to agencies for sharing information about mobile applications and how they affect our state agencies.

- GIS staff is doing more with mobile applications and would like to be involved with ITMC.
- Joe Frohlich was nominated Chairperson and will begin chairing in August.
- Mr. Frohlich mentioned that it is difficult to raise IT issues to this Board from a county perspective. If you come up with ideas to ITMC to educate legislators, please advise ITMC.
- In the process of working on a Cloud addendum to the WISCA, contract
- Commissioner Reno suggested having IT education sessions at the Capitol.

Public Comment

- None

Agenda items for Future Meetings

- Ms. Dilly says that she spends more and more of her time with IT, keeping up with the pace with mobile devices in the schools.
 - With the cloud and drop box; constantly having to educate staff about applications and retaining data.
 - Mr. Clark stated that you don't know who owns the data. The school district needs to go in with their eyes wide open.
 - Commissioner Reno said that the Billings school district has on the cloud technology.
- If you have any future agenda items, please contact Warren Dupuis at (406) 444-0415 and wdupuis@mt.gov or Cindy Mitchell at (406) 444-2426 and cmitchell@mt.gov.

Meeting adjourned at 11:05 a.m.